



INTERNATIONAL TELECOMMUNICATION UNION
TELECOMMUNICATION STANDARDIZATION BUREAU

Geneva, 28 September 2026

Ref: **TSB Collective letter 1/SG12RG-AP SG12/MA**

Tel: +41 22 730 6828

Fax: +41 22 730 5853

E-mail: tsbsg12@itu.int

Web: <https://itu.int/en/ITU-T/regionalgroups/sg12-ap>

Subject: **Meeting of ITU-T Study Group 12 Regional Group for Asia and the Pacific (SG12RG-AP) Hyderabad, 3 December 2026**

- To Administrations participating in SG12RG-AP;
- To ITU-T Sector Members participating in SG12RG-AP;
- To ITU-T Associates participating in SG12RG-AP;
- To ITU Academia participating in SG12RG-AP;
- To the ITU Regional Office for Asia and the Pacific (Bangkok, Thailand)
- To the Area Office for South Asia and Innovation Centre (New Delhi, India)

Dear Sir/Madam,

We are pleased to inform you that, at the kind invitation of the Telecom Regulatory Authority of India (TRAI), **ITU-T Study Group 12 Regional Group for Asia and the Pacific (SG12RG-AP)** will meet on **3 December 2026** in **Hyderabad, India**.

This meeting is being organized jointly with the following ITU events, which will take place at the same venue:

- 2 December 2026: ITU Workshop on Telecommunication Service Quality and meeting of the Quality of Service Development Group (QSDG). Details will be available at <https://itu.int/en/ITU-T/Workshops-and-Seminars/qos/20261202>.
- 3 December 2026: Bridging the Standardization Gap hands-on training session. Details about the Bridging the Standardization Gap programme can be found at <https://www.itu.int/bsg/>.

The SG12RG-AP meeting will open at 0930 hours local time on 3 December 2026. Additional information is set forth in **Annex A**, and a draft agenda – prepared by the SG12RG-AP Chair, Mr Abdul Kayum (India) – can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG12RG-AP webpage at <https://itu.int/en/ITU-T/regionalgroups/sg12-ap>.

Representatives of Member States, Sector Members and Academia from the region, as well as Associates that belong to the parent study group and the region concerned, may participate in the SG12RG-AP meeting, in addition to participants invited by the regional group, as defined in [WTSA Resolution 54 \(Rev. New Delhi, 2024\)](#) (Resolves 4-6). Please note that continuity of representation would be helpful to the group's work.

Participation in the workshop is free of charge, and open to any participants who share an interest in the topics discussed.

Key deadlines:

21 October 2026	- Submit fellowship requests (via the online forms on the regional group homepage; see details in Annex A)
3 November 2026	- Pre-registration (online via the regional group homepage)
20 November 2026	- Submit ITU-T Member contributions using the Direct Document Posting facility on the SG12RG-AP webpage at https://itu.int/en/ITU-T/regionalgroups/sg12-ap

I wish you a productive and enjoyable meeting.

Yours faithfully,

(signed)

Seizo Onoe
Director of the Telecommunication
Standardization Bureau



Latest meeting information

Annexes: 2

ANNEX A

Additional information

WORKING METHODS AND FACILITIES

DOCUMENT SUBMISSION AND ACCESS: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg12@itu.int using the [appropriate template](#). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members with an [ITU account](#) that has TIES access.

WORKING LANGUAGE: In agreement with the Chair of the Group, the working language of the meeting will be English only.

TRANSLATION: Documents for this meeting will be available in English.

WIRELESS LAN facilities and Internet access will be available at the venue of the event.

REMOTE PARTICIPATION: Instructions to connect will be provided upon registration.

PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT

PRE-REGISTRATION: Pre-registration is mandatory for both in-person and remote participants and is to be done online via the regional group home page **at least one month before the start of the meeting**. The ITU-T registration system requires focal-point approval for registration requests; however, this can be changed to allow automatic approval as outlined in [TSB Circular 1](#). Some options in the registration form apply only to Member States, including function, interpretation requests and fellowships requests. The membership is invited to include women and persons with specific needs in their delegations whenever possible.

FELLOWSHIPS: To facilitate participation from [eligible countries](#) in the region, up to two partial in-person fellowships per country may be awarded, subject to available funding. A partial fellowship will cover either a) the **air ticket** (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an appropriate **daily subsistence allowance** (intended to cover accommodation, meals and incidental expenses). In case two partial fellowships are requested, *at least one* should be an *air ticket*. The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance. Preference will be given to applicants attending all the ITU events in Hyderabad, 2-3 December 2026.

The request form is available from the regional group homepage. **Fellowship requests must be received by 21 October 2026 at the latest**. They are to be sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

VISA SUPPORT: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the "Practical information" section on the regional group webpage at <https://itu.int/en/ITU-T/regionalgroups/sg12-ap>.

ANNEX B

Draft Agenda

Meeting of ITU-T Study Group 12 Regional Group for Asia and the Pacific (SG12RG-AP)
Hyderabad, 3 December 2026

	<i>Agenda item</i>
1	Opening of the meeting
2	Adoption of the agenda
3	SG12RG-AP management team
4	Overview of ITU-T Study Group 12 work programme
5	Overview of outcomes of previous ITU-T SG12 meeting
6	Report of the last meetings of other ITU-T SG12 Regional Groups
7	Discussion of received Contributions
8	SG12RG-AP members' contributions to ITU-T Study Group 12
9	Discussion of ITU-T SG12RG-AP priorities
10	Venue and date of next SG12RG-AP meeting
11	Any other business
12	Closure of the meeting
