



भारतीय दूरसंचार विनियामक प्राधिकरण

Telecom Regulatory Authority of India

वर्ल्ड ट्रेड सेंटर, छठा तल, टावर-एफ, नौरोजी नगर, नई दिल्ली-110029

World Trade Centre, Tower-F, Nauroji Nagar New Delhi - 110029



No. 1-14/2026- HR

Dated: 07th October 2026

To,

All Ministries/Department of Government of India/
State Governments & Public Sector Undertakings, Statutory & Autonomous Bodies.
(As per list enclosed)

Sub: Filling up of the posts of Private Secretary in TRAI HQ, New Delhi on deputation on foreign service terms - Reg.

Sir,

Telecom Regulatory Authority of India (TRAI), New Delhi, is a statutory body set up under an Act of Parliament viz. the TRAI Act, 1997. TRAI has been established to regulate the Telecommunications Services and to protect the interest of service providers and consumers of the telecom sector, to promote and ensure orderly growth of the telecom sector and for matters connected therewith or incidental thereto. The functions relating to regulation of Broadcasting and Cable Services Sectors have also been entrusted to TRAI from 2004.

2. The organization proposes to fill up **two posts of Private Secretary at TRAI HQ New Delhi on deputation on foreign service terms, initially for three years**. The required qualification and experience for the said post are given below:-

Name of Post	Pay Level/ Scale of Pay	Eligibility criteria
Private Secretary	Pay Level-7 (Rs. 44900-142400) in the Pay Matrix under 7th CPC plus other allowances such as DA, HRA etc. as per Govt. Rules.	Officers of the Central Government or the State Government or the Union Territory Administration or Public Sector Undertakings or Statutory or Autonomous Bodies or recognised University or recognised Research Institutes: - (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years of regular service rendered after appointment in the post of Personal Assistant in Level-6 (Rs.35400-112400).

3. The appointment will be made on deputation on foreign service terms and will be governed by the instructions issued by the DoP&Trg. OM No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010, as amended from time to time. **The maximum age for appointment on deputation shall in no case exceed 56 years on the last date of submission of applications in TRAI.**

4. The applicants fulfilling the eligibility criteria and having relevant experience, etc., may apply through **online mode only** on URL: <https://vacancies.trai.gov.in>.

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5. All the Ministries/Departments, Central Public Sector Undertakings, Statutory and Autonomous Bodies of Government of India are requested to forward duly attested hard copy of filled online application form (*downloaded from <https://vacancies.trai.gov.in>*) along with attested copies of ACRs/APARs for the last five years, vigilance/disciplinary clearance and cadre clearance of eligible candidates, whose services could be placed at the disposal of the Authority immediately in the event of their selection. The application should be sent in an envelope superscribing the post applied for to the **Senior Research Officer (HR), Telecom Regulatory Authority of India, World Trade Centre, 6th Floor, Tower-F, Nauroji Nagar, New Delhi-110029 on OR before 15th November, 2026.**

Yours faithfully,

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7/10/2026

(Vinay Kumar Goel)

Dy. Advisor (H.R.)

Tele: 011-26769617

Copy to: -

- 1) OSD. O/o. the Chairman, TRAI
- 2) Sr. PPS to Member, TRAI
- 3) Sr. PPS to Secretary, TRAI
- 4) All Principal Advisors/Advisors [HQ] & [ROs], TRAI.
- 5) JA (IT) - with a request to post the same on the TRAI website.
- 6) Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi - with a request to post the same on DoPT website.
- 7) The Deputy Director General (Employment), Ministry of Labour & Employment, Shram Shakti Bhavan, New Delhi-110001: with a request to post the same on NCS Portal.
- 8) Notice Board