



**ITU-TRAI International Training Program  
&  
Asia-Pacific Regulators' Roundtable**

26-30 March 2012  
Hyderabad, India



सत्यमेव जयते  
Telecom Regulatory  
Authority of India

**PARTICIPANT INFORMATION**

**Logistics**

**Venue**

**THE WESTIN HYDERABAD MINDSPACE**

Raheja IT Park, Hitec City, Madhapur, Hyderabad - 500 081 , India  
Tel: +91 40 6767 6307 Fax: 91 40 6767 7676 M 91 80083 02181

**Hotels**

The participants will have to book their accommodation directly with the hotels quoting the name of the event as 'TRAI event'. The hotels recommended for the workshop and the discounted prices reserved for the event (for bookings made by 10<sup>th</sup> March 2012) are:

S.No.	Name of the Hotel	Room Type	Room Rate (per night)
1	THE WESTIN HYDERABAD MINDSPACE Raheja IT Park, Hitec City, Madhapur, Hyderabad - 500 081 , India Tel: +91 40 6767 6307 Fax: 91 40 6767 7676 M 91 80083 02181 e-mail: Debanjan.Kundu@westin.com	Standard (Single Room)	Rs. 6000 (US\$ 120 Approx.)
		Double Room	Rs. 7000 (US\$ 140 Approx.)
2	DASPALLA HOTEL HYDERABAD Road No. 37, Jubilee Hills, Hyderabad- 500033 Tel: +91 40 2345 5678 Fax: +91 40 2354 7213 National Toll Free No 1800 425 4225 Cell: +91-8978944008 E-mail: sales2@daspallahyderabad.com	Standard (Single Room)	Rs. 3000 (US\$ 60 Approx.)
		Double Room	Rs. 3500 (US\$ 70 Approx.)

**Note:**

1. The room rates above are inclusive of all taxes and breakfast for one.
2. The prices are subject to availability and subject to change.

### **Payment of Hotel Accounts**

Before departure from Hyderabad, participants are expected to settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to their late arrival or rescheduled departure for which inadequate prior notice is given.

### **Immigration Requirements**

A valid passport and visa are required to travel to India. Before departure, participants are requested to ensure that they possess visa for the period of stay in India. Visa supporting letter can be issued on request. Please submit the following information along with a copy of passport to local secretariat coordinator for the visa supporting letter.

Full Name

Passport Number

Nationality

Date of Issue

Date of Expire

Date of Birth

### **Health Requirements**

ITU requests all participants to ensure medical and travel insurance covering the whole period of the training course and overseas travel. Neither ITU nor TRAI will be able to meet any expenses relating to injury, accident or medical treatment of the participant.

## **OTHER INFORMATION**

### **Practical Information about Hyderabad**

Hyderabad is a lively 400-year-old metropolis, famous as the former seat of the extremely wealthy Nizams. It is a hot tourist destination. The popular attractions of Hyderabad district are Charminar, Mecca Masjid, Golconda Fort, Hussain Sagar, Jama Masjid, St. Joseph's Cathedral, St. Mary's Church, Planetarium, Falaknuma Palace, Qutub Shahi Tombs, Paigah Tombs, Chote Hazrat Ki Dargah, Nehru Zoological Park. In southern India, Hyderabad occupies a prominent place in the field of education.

### **Weather**

The city of Hyderabad has a tropical climate and temperature ranges from 30°C to 36°C from April to June. The temperature doesn't change much with the change in season, thus providing a moderate temperature in the region. Cotton clothes always go along the weather of Hyderabad.

### **Language**

Hindi is the official language of India but English is widely used throughout the country. Urdu, Hindi and Telugu are the principal languages spoken in Hyderabad. A large percentage of the population is also well-versed in English.

## Time Zone

GMT + 5.30 hours

## Banks & Currency

The unit of currency is Indian Rupees which comes in denominations of 1, 2, 5, 10, 20, 50, 100, 500 and 1,000. Please use authorized money changers and banks to change currency. They will issue a certificate of exchange which is required at the time of re-conversion of any unused currency. Under the Foreign Exchange Management Act 1999, it is an offence to exchange foreign currency other than through authorized money changers or banks. The currency may be exchanged at the airport on arrival. Foreign Exchange Rate is approximately Rs.52.75 to US\$ 1 (as on 23 12.2011)

Most bank ATMs honour Visa, Visa Electron, Master & Maestro cards & these ATM cards can be used to withdraw money. Most hotels, shops & other establishments accept credit cards. Master & VISA cards are accepted at almost all such establishments whereas some of them accept Diners & American Express cards as well.

## Electricity

230 Volts AC 50Hz Electric sockets are: Type D



## CONTACT POINT

For any further information you may require or if you need a personal invitation letter or official document for your travel clearances, please contact:

**Mr. Sameer Sharma**  
Senior Advisor  
ITU Regional Office for Asia Pacific  
Bangkok, Thailand  
Tel: +66 2 574 8565  
Fax: +66 2 574 9328  
E-mail: [sameer.sharma@itu.int](mailto:sameer.sharma@itu.int)

**Ms. Rachna Mathur** (Local Secretariat Coordinator)  
Senior Research Officer (International Relations)  
Telecom Regulatory Authority of India  
Tele Fax: +91 11 2323 5161 Mobile: +91 9868157506  
E-mail: [rachna.mathur@traf.gov.in](mailto:rachna.mathur@traf.gov.in)

**HAVE A SAFE TRIP TO INDIA**